

## Building Renovation/Restoration Committee

### Draft Minutes

11/19/19 6:15 Town Hall Meeting Room

In Attendance: Kim Roberge, Mike Cardoza, Charles Schuessler, Bill McKinney

BRC set to interview remaining 2 companies after receiving more detailed design build proposals.

Discussed possible questions that may be posed to the candidates if seem necessary...

What would the next steps be after selecting a company to work with?

How do we go about working with architect/getting more firm plans?

What do you do to help with firming up warrant article figures (after plans put out to bid with subcontractors?) and then coordinating town presentations (multiple ones before town meeting?)

What if any are the upfront costs, can any and all be deterred til after town meeting? If not, what are best estimate that town needs to attempt to fund? Work sessions (how many necessary) to iron out details?

After interviews with both companies, BRC discussed differences between companies and proposals. Both have experience and BRC felt would do well on project and have the ability to handle a project of this magnitude based on their experiences on very similar projects. The Frankestown Town Hall and Hancock Meeting House were recent projects similar to Mont Vernon Town Hall possible renovations. BRC discussed architects, approach on project (lift the building or handle from inside out) and cost. Also discussed a team approach, being company, architect, and town. BRC unanimously decided to recommend 1 company to the BOS. If possible, if committee members could attend 11/25 meeting to discuss recommendation and why BRC is recommending would be a good idea, so committee members could answer BOS questions if any.

BRC will forward proposal from company recommending, so BOS can have chance to review.

Approval of Draft minutes 10/10, 10/17 & 11/1 4-0. No future meeting date set, will wait for work session if BOS takes recommendation of committee and decides to move forward.

Meeting adjourned at 9:10.