

Building Renovation/Restoration Committee

Draft Minutes

10/17/19 8:45 Town Hall Meeting Room

In Attendance: Kim Roberge, Mike Cardoza, Charles Schuessler, Bill McKinney

Discussed interviews that had taken place 10/16 & 10/17. Bill, Kim and Charles attended both nights of interviews along with Jack Esposito and Tim Berry of the select board. Mike Cardoza only attended 10/17 interviews.

BRC unanimously decided to request from 2 candidates conceptual design/build budget. The 2 candidates have experience with old and historic town buildings and their remodeling project. They seem better suited for this project than the other 2 candidates (though probably qualified, just not supportive enough for the committee on recent renovations of this size on buildings of this nature recently)

Kim was to contact both candidates and request design/build budgets to include all design services, engineering, abatement & testing. BRC felt by using conceptual plan that CPW did for the town, should enable these companies to formulate a design/build budget. Conceptual budgets would be requested to be done by 11/1, so committee can report out to selectboard on 11/4/19.

Hopefully the BRC can then recommend a candidate to the Select Board and also have a not to exceed or a budget number for a warrant article for the 2020 March Town Meeting.

BRC discussed that after a candidate was chosen there would be lots of work to be done to get a more accurate number for Town Meeting by working with Selectmen and town employees to gain in site for workable layout of Town Hall to meet all the needs of the Town to house all Town Offices in the Town Hall (leaving Police in McCollum Building, Fire Dept in Fire Station, Library personnel in Daland Library, and Highway Dept in Highway Garage, but all other offices to be housed in the Town Hall. BRC is aware that the scope of work will need to be defined after a candidate is selected.

It is important to BRC that candidate has experience in supporting warrant article and information on remodel to the Town before and during Town Meeting.

Next meeting scheduled for 11/1/19 at 6:30

Meeting adjourned at 9:15.