

Building Renovation/Restoration Committee

Draft Minutes

10/10/19 7:00 Town Hall Meeting Room

In Attendance: Kim Roberge, Mike Cardoza, Charles Schuessler, Bill McKinney

Discussed that a few companies came to walk through on 8/28/19. Thanked Mike for coming up to the building in case there were any questions.

Reviewed 4 packets that were received for RGQ. Discussed draft questions and a rubric with 1-5 scale for qualifications as well as what provided to the committee. Yes committee decided 1-5 not 1-10 rubric scale, and have 10 questions to follow presentation.

Set interview dates for the 4 candidates. Kim to contact them and ask if time/date works. Need to advise if want to do power point presentation, must bring own equipment. Dates are 10/16 & 10/17 2 time slots on each night. Advise candidates 45 minutes for presentation and questions. Times 6:30 & 7:30.

Will have next meeting 10/17 right after last interview.

Meeting adjourned at 8:00.