

Building Renovation/Restoration Committee

Draft Minutes

7/11/19 6:30 Town Hall Meeting Room

In Attendance: Kim Roberge, Mike Cardoza, Charles Schuessler, Bill McKinney

Committee reviewed example of RFQ and language for possible appendix. Does RFQ need to include so much background? What should be in the appendix to support RFQ? How many companies will we be able to get to look at it? Discussion concerning Hutter, Harvey, who else?

Dates for response for companies on RFQ, want to be aggressive to possibly get something to Selectmen and to public during budget discussion. Is that even possible? Goal would be to attempt and see what happens? Are we sure we are not including any McCollum building remodel? Could we do Phase 1 for Town Hall and Phase 2 for McCollum? Previous committee worked many years to come up with plan. Discussed Selectmen thoughts on future funding to be possibly through capital reserve funding again but Town Hall work too extensive for that. Discussed possible benefit for Heritage Commission funding do to no work has been done on this historic building. Per directive for committee only including Town Hall at this time.

Plan to review RFQ as well as appendix derived from CPW report. Committee will redline and send edits out. Would like to get to Selectmen for approval on their 8/5/19 meeting. Timeline will be set for approval from 8/7/19 to be sent to at least 4 companies and get on municipal website and see if can get more interest.

Do we need another meeting? Not at this time, if Selectmen approve will have to set up meeting to meet with contractors to answer questions dates will be in RFQ. Who will answer questions?

Also discussed temporary trailers next to McCollum building for town offices, since attempting to put town offices temporarily upstairs of McCollum has no "real good" public access. Temporary trailers may work, since bathrooms in McCollum readily accessible. Tabled discussion to later time.

Will email in word or pdf format RFQ and possible appendix for proof read, so all can approve and get to Selectmen for 8/5 agenda.

Next meeting date – none at this time

Meeting ended at 8:20