

Building Renovation/Restoration Committee

Draft Minutes

6/20/19 6:30 Town Hall Meeting Room

In Attendance: Kim Roberge, Mike Cardoza, Charles Schuessler, Bill McKinney

Committee discussed work done by previous committee Building Use Study Committee dated 9/5/18, as well as reviewed draft report by Committee dated 9/28/15. Also reviewed Historic Building Assessment and Feasibility Study done by CPW Architects dated 2/15/18.

Reviewed what committee is tasked to do by the Selectmen. Committee was formed to put together a Request for Qualifications/Quote/Proposal (RFQ) for facilitating a remodel/restoration of the Town Hall only to house all of the Town Offices and selectmen/other meeting space but not to include Police Dept, Fire Dept, Highway Dept, or Library.

Committee discussed whether the interior remodel of McCollum building was to be included in the RFQ and was advised the Selectmen opted to not have it included. Summarized that town has spent almost \$400,000 with town support on the McCollum Building in the last 10 years through capital reserve funding.

Town Hall on historic register. Heritage Commission formed to work on potential funding.

Walked through Town Hall, could not access 2nd floor will request that at another meeting.

What is needed for RFQ? Use part of CPW Study? Templates for other RFQ's?

Discussed granite foundation, stage upstairs, square footage of building, elevator external/internal, temporary office scenario while work going on. A bit early to have any of this discussion, need to formulate RFQ and get out to companies capable of handling a project such as this. Will need Selectmen for input when get to specifics.

What companies are capable of handling something such as this?

Committee to formulate an RFQ from template, adjust to fit Mont Vernon Town Hall scope.

Next meeting date set for 6/11/19 @ 6:30

Meeting ended at 8:00