

MONT VERNON PLANNING BOARD**Public Meeting****March 27, 2018****AGENDA**

Times are approximate and subject to change without notice.

- 7:00pm Update on Old Mill Estates
- 7:15pm Driveway Regulation & Driveway Permit Application
- 7:20pm Revised Subdivision Approval Checklist
- 8:00pm Conditional Use Permit
- 8:45pm Other Business – Update of Resigning & New Members
Mail & Announcements
Review Minutes from 2/27/18
- 9:00pm Adjournment

Seated: Bill **McKinney**, John **Quinlan**, Bill **Johnson**

Present: Chip **Spalding**, Annette **Immorlica**

Absent: Steve **Bennett**, Dave **Hall**, Eric **Will**, Jim **Bird**

7:00 PM- Update on Old Mill Estates

McKinney called the meeting to order and had everyone stand for the Pledge of Allegiance. We are waiting on the signed mylar copies of the Old Mill Estate plans. Justin Gamache did email saying he would be delivering the paper copies of everything recorded to the office tomorrow.

7:05 PM – Driveway Regulations & Driveway Permit Application

The Board went over the edits to the Driveway Regulations. There was some numbering that needed to be corrected and a couple of grammatical errors. **Johnson** asked why we don't charge a fee for the driveway permit. **McKinney** responded that we never have charged for the driveway permit. **McKinney** will send the final copy to Joan tomorrow to add to the Regulations.

7:15 PM – Revised Subdivision Approval Checklist

Annette Immorlica presented the Revised Subdivision Approval Checklist to the Board. This will tie in with the Interdepartmental Review Checklist being created by Jay Wilson and Bill **McKinney**. This will allow department heads or committee/board/commission chairs to give feedback on subdivision/development projects. The Interdepartmental Review Checklist will be forwarded to the Planning Board to act on and be on file as part of the permanent record. **Spalding** suggested that we format the Revised Subdivision Approval Checklist the same way as the Driveway Permit checklist. The need for a Development Agreement must be added to the Subdivision Agreement in Section III 605.2. Michelle Riesselman suggested we add 'public access to open space' to the Open Space Development checklist. The Board will review all of these issues and put on the agenda for our next meeting when we will finalize and adopt into our regulations.

7:45 PM – Conditional Use Permit

The Board needs more time to review this permit; this was tabled to our next meeting.

7:55 PM – Other Business

- We received two resignations from the Planning Board; Annette Immorlica and Chris Aiston have stepped down. The Selectmen have reappointed Bill **McKinney** and Bill **Johnson** for another three years as active members to the Planning Board. The Selectmen have appointed Steve **Bennett** to the active Board to

replace Annette Immorlica. There are three people wanting to come on the Planning Board as Alternates. The Selectmen want to briefly meet those three people at their next meeting before appointing. Joan will schedule them to come in.

- The Board discussed an email from Joanne Draghetti regarding the status of the Wetland Permit request by Mr. Slater, Map 1-21-3 on Purgatory Road. The DES has denied his application because he did not include the minimum elements required for NHDES to begin their technical review.
- The compaction testing on Old Mill Estates needs to be addressed. Will follow up at our next meeting.
- March is the month when we elect our Board members - Chair, Vice Chair and Secretary. This will be tabled until next meeting when we will hopefully have a full Board present.

8:05 PM

The Board went to review the minutes from 2/27/18. The Board tabled the approval of the minutes until the next meeting where we hope to have a full Board present.

8:15 PM

As there was no further business before the Board, Bill **Johnson** motioned to adjourn, seconded by John **Quinlan**. All were in favor, the motion passed.

Respectfully submitted,
Joan Cleary
Mont Vernon Planning Board
Administrative Assistant