

**MONT VERNON PLANNING BOARD****Public Meeting Minutes****March 10, 2020****AGENDA**

Times are approximate and subject to change without notice.

- 7:30 pm Public Hearing Master Plan Facilities Chapter
- 8:00 pm Discussion on Minimum Lot Size in Watershed District
- 8:15 pm Other Business
  - Mail & Announcements
  - Review Minutes from 2/25/20
- 9:00 pm Adjournment

**Present:** Bill **McKinney**, Bill **Johnson**, Steve **Bennett**, Tim **Berry**, Charles **Baker**, Chip **Spalding**, Rebecca **Schwarz**, Michelle **Reisselman**  
**Absent:** Dave **Hall**, Eric **Will**, Jim **Bird**

**7:30 PM – Public Hearing Master Plan Facilities Chapter**

**McKinney** called the meeting to order and had everyone stand for the Pledge of Allegiance. The Public Hearing was opened at 7:32 pm. Present in the audience was Eileen Naber, Cindy Raspiller and John Quinlan. There were a few misspellings in the chapter which were corrected. We are waiting for the MVVS Principal to get back to **Schwarz** for information to add to the Appendix. **McKinney** explained that we will hold the public hearing open until 8:15pm for comments so as to allow us to conduct other business during that time. Naber stated that on page 3, Town Hall Overview, the Trustees of Trust Funds are not listed with the other Departments that conduct business in the Town Hall. Naber noted that on page 6, add ‘clearly identify’ to the top bullet. Page 16, add ‘Cooperative’ to Souhegan High School. Raspillar questioned the square footage amount listed for the Daland Library. **Baker** stated that the net 1300 sq. ft. and gross 1400 sq. ft. numbers were taken straight from the Needs Assessment Survey. **Reisselman** noted that on page 9 it reads that the Police Department has an Administrative Assistant present from 6am-12am. That will be changed to ‘a part-time Administrative Assistant is employed’. Naber noted that on page 16, there are three active gates to the Green Lawn Cemetery, not two as listed. **Baker** will make all necessary changes. Public Hearing will remain open until 8:15pm.

**7:50 PM**

**McKinney** brought up discussion on minimum lot size in the Purgatory Watershed District. On October 8, 2019, the Planning Board approved a lot line adjustment on Tax Map 1-50 & 1-51. The Purgatory Watershed District is 5-acre zoning excluding wetlands. This 5.5 acre parcel we approved includes wetlands. The question put forward is did we in fact grant a lot line adjustment inadvertently creating a non-conforming lot? We based our decision on the Lot Line Adjustment Plan submitted by Fieldstone Land Consultants dated September 18, 2019. This lot was just purchased by a couple under the guise that it is a legal buildable lot of record. **McKinney** feels that any construction on this lot will first have to go before the ZBA to seek a Variance. The Board looked over our watershed map which seems to be different than what NRPC shows. **Berry** will reach out to NRPC.

**8:20 PM**

The Board went back to the review of the Facilities Chapter of the Master Plan. **Baker** will make the few minor changes to the Chapter. **McKinney** closed the public hearing. **Johnson** motioned to accept the Facilities Chapter with the minor verbiage amendments seconded by **Berry**. The Appendix will be completed and both will be presented to the Selectmen in April, date to be determined. All in favor, the motion passed.

**8:30 PM**

**Baker** suggested that we add Fire Protection/Water Supply Ordinance to our 2020 Action Items list. The Board reviewed the minutes from 2/25/20. **Spalding** motioned to accept the minutes of 2/25/20 as written, seconded by **Baker**. All in favor, the motion passed.

**8:45 PM**

As there was no further business before the Board, **Johnson** motioned to adjourn seconded by everyone. All in favor, motion passed.

Respectfully submitted,

Joan Cleary