

Selectmen's Meeting Minutes November 20, 2017

7:00 pm Meeting called to order by Board Chair, John Quinlan. Also in attendance were Selectmen John Esposito and Kim Roberge.

Quinlan disclosed that the Board was called to an emergency off-site meeting on Wednesday, November 15, 2017 at 2:00 pm at the Vaillancourt property on Cheever Lane to examine a driveway trespass onto Town Property. In attendance were: Selectmen John Quinlan, Jack Esposito and Kim Roberge, Selectmen's Secretary Laurie Brown, Conservation Commission Chairman Joanne Draghetti, Ken Clinton from Meridian Land Services Inc., and the builder John Tenhave. It was evident on first inspection that a segment of the driveway was indeed on Town property. All agreed that the driveway must be moved. Tenhave said that he would move that portion of the drive onto Vaillancourt's side of the property line. Draghetti agreed that, the Conservation Commission's position would be that he should be able to run the drive along the property line, as this would cause less disruption to the forest, unless another Town entity finds reason to cause him to locate it as it shows on the subdivision plan. See end of minutes for the Conservation Commission's talking points from the meeting.

After some discussion the Select Board agreed that they must go before the Planning Board to get permission to relocate the drive as planned. Tenhave said that he would "roll the dice" and do the relocation of the driveway this week.

- Reviewed and signed checks and manifest.
- Reviewed minutes of 11/13/18. Esposito motioned, seconded by Roberge to accept the minutes of November 13, 2018 as written. All in favor.
- Reviewed and signed 2 abatements.
- Board reviewed a written request from Police Chief, Kevin Furlong, to increase the pay scale of the newest part time officer from the training rate to the standard solo rate. Board agreed. Furlong was in attendance to ask that it be retroactive to 11/5/17 when he actually went solo. Board agreed.

Esposito motioned, seconded by Roberge to increase Michael Casey's pay rate to the standard part-time officer rate as of November 5, 2017. All in favor.

Furlong stated that he appreciates reading in the minutes about the search for a rubric for a performance review for a Police Chief, and offered that the Board should have one for all department heads.

Quinlan said that it is in his nature to conduct regular reviews, but admitted that the Board is having trouble with a rubric for his review because they are part-time and are not "hands-on" enough to accomplish a regular review.

Roberge suggested some type of self-evaluation in conjunction with the Select Board, and agreed that it would be best to have one with all the department heads.

7:45 pm Fire Chief Jay Wilson, came before the Board to ask about the internet project in the Fire Station.

They need to re-vamp the internet inside the station; make sure all of the hard-wired connections are working, and set up wi-fi so that it is available all over the Station - even the equipment bay.

Wilson said that only one company answered their request for quote, and it came in at \$2800. There is \$1000 in the Telephone/Internet line in the Fire Department budget line for this.

Brown said that the money for setting up the hard wire outlets should be charged to building maintenance.

Brown also asked why they hadn't gotten a quote from the Town Computer maintenance vendor, Paradigm.

Wilson asked her to send their contact information to Randy Wilson. Brown agreed.

Esposito asked Wilson, who is also on the Conservation Commission and in charge of the Carleton Pond project, why Wilson feels that the pond cannot be used for ice skating this winter.

Wilson explained that the banks are not stable enough yet.

Esposito asked if the rocks next to the wall will be staying – it would be hard to plow through there.

Wilson said that they were placed temporarily while the wall is curing. They will be removed.

Esposito asked if the dry hydrants would be hooked up this week.

Wilson said they will be hooked up next week.

Roberge asked Wilson to post a sign explaining why there will be no skating this year.

Wilson agreed to have the Conservation Commission come up with something appropriate.

Wilson asked the Board if they had heard anything from the Milford Selectmen regarding MACC Base.

Quinlan said that the Milford Selectmen are not even speaking with one voice; they are arguing amongst themselves.

Esposito wanted to address the Right to Know laws, and stressed that if any two selectmen have a conversation in person, over the telephone, or by electronic means it constitutes a meeting. Any deliberations or decisions must be made public in the minutes of the meeting. It is best to communicate through the office and not directly.

8:00 pm As there was no further business before the Board, Roberge motioned, seconded by Esposito to adjourn. All in favor.

Respectfully Submitted,
Laurie M. Brown

ATTACHMENT:

The Conservation Commission (Joanne Draghetti and David Haag) met with John Tenahave on 11/15/17. Discussed and presented in writing to him the following:

- 1) Boundary marker must be confirmed by Meridian and replaced, boundary must be confirmed by Meridian.
- 2) 20 ft. property must be restored with fill/loam, stabilized with rock/ryegrass/hay to stabilize soil and prevent erosion (driveway must be off town property). The CC does not feel the driveway needs to totally be relocated to another spot as indicated on the plan, just off the town property. However, that may be a matter for the Selectmen and planning board to decide.
- 3) Replacement of Hemlock trees (3) on boundary corner
- 4) Home owner must be aware that Public access to trail
- 5) We need to meet with Selectmen again to discuss all of the above on Monday.
- 6) Needs to be done this winter ASAP. John requested that it will take some time to bring in equipment, blast ledge, put in drainage ditches, etc. and since it is Thanksgiving next week, how about Nov. 30th as deadline. This seemed reasonable to the CC, must see what Selectmen say.
- 7) Work needs to be inspected and approved by Conservation Commission once completed.

Joanne Draghetti, Chair, Mont Vernon Conservation Commission