

Selectmen's Meeting Minutes August 21, 2017

7:00 pm Meeting called to order by Board Chair, John Quinlan. Also in attendance were Selectmen John Esposito and Kim Roberge.

Board reviewed and signed checks and manifest.

7:10 pm DPW Director Mike Ypya came before the Board with candidate for the open position Ben Crosby. Crosby has been working for the Milford DPW, and before that he worked for NHDOT. He has taken many certification classes and is fully qualified.

Board agreed.

Quinlan asked when he would like to start and was told 9/11/17.

Brown asked him to check with Milford to make sure his insurance will carry through the end of the month, as ours will not start until the first of the month following hire.

Esposito motioned, seconded by Roberge to hire Ben Crosby into the DPW. All in favor.

7:20 pm Department Head meeting.

Library – Bonnie Angulas

- The summer reading program came to a close on August 9th. 193 children read 1753 books.
- Fall programs will start in the first week of September, and include: Lap Sit, Story Time, and five different book clubs.
- We will be doing a mailing directly to all residents with a link to a survey through Survey Monkey. There will be 15 questions to find out how/if you use the library and what you would like to see in a new library.
- Hired two new people to replace two employees that have left the library. Karen Rose replaces Dana Laviano as Sr. Library Assistant, and Natasha Zotcavage replaces Brian Rose as the teen aide.

Recreation – Bonnie Angulas

- Alex Philbrick will be performing on the Town Green this Saturday at 6:00 pm. I will cost \$220 for the police detail, and maybe some for audio equipment if he cannot bring the studio's.

Esposito motioned, seconded by Roberge to authorize up to \$500 to come from the unspent Spring Gala budget allowing Recreation to have Alex Philbrick play on the Green. All in favor.

DPW – Mike Ypya

- Roadside mowing is going on now.

Quinlan asked if Ypya would check with the State regarding trimming Amherst Road, as it is becoming dangerous to travel.

- Replaced culverts on Hazen and Old Milford Roads.
- Advanced Paving will be in the area next week, not sure exactly when they will be in Mont Vernon. All towns got extra paving money from the State and are trying to add on to their jobs, throwing the paving schedules off.

Quinlan asked about the paving at MVVS and was told that it had been done already.

Police Department – Chief Furlong

- The audit of the 911 system at MVVS was completed last week; the new phones were not programmed correctly.
- The Caught in the Act program is still doing great with lots of tickets given out.
- Officer Wolf is almost finished his training and will be on his own on September 1st.
- Still waiting for the background check on the remaining candidate for part-time service.
- The back-up server battery failed – will be replaced at approx. \$350 that is already in the budget.

There has been a number of speeding complaints of late. I may be coming forward with a warrant article to purchase some kind of electronic sign board. Either speed alone or something that can be used for anything.

Esposito asked how much these signs cost.

Furlong explained that he hasn't done any research yet, but somewhere between \$2,000 and \$10,000 depending on what you are looking for.

Esposito asked if they are solar powered, and was told yes.

Roberge asked if he gets permission for parking a cruiser in someone's driveway and was told that they can be given permission, but we don't necessarily need permission since we would park in the Town or State Right of Way.

Roberge asked if they leave their lights on for safety.

Furlong said that if the cruiser can get well off the roadway, they will sit in the dark.

Roberge was concerned for officer safety.

Esposito asked if any of his vehicles would be able to tow one of the signs.

Furlong said that he would have to coordinate with DPW to move it from spot to spot.

Roberge asked if he knew how long they last and what is the cost to operate with batteries etc.

Furlong said he didn't have that information yet.

Esposito asked if it could take a picture so we can send them a ticket.

Furlong explained that it is not legal in NH to do that.

Furlong let the Board know that when the Church was excavating and hit the water line, the sludge that backed up into the public bathroom permanently stained the toilet. He provided pictures to show just how bad it is. He would like to have the toilet replaced – Board agreed.

Furlong also reminded the Board that Mr. Cardoza had offered to replace the bathroom flooring if we lay down a layer or ¼" plywood. Now is the time to do that with the toilet already being replaced. Board agreed to that also. Furlong will coordinate the job.

Furlong also let the Board know that the elevator is not in service.

Fire Department - Chief Wilson

- Wanted to concur with the brush trimming at the intersection of Rte #13 and Amherst Road: the line of sight has greatly diminished.
- Engine 1 surpassed the pump test
- Engine 2 also passed the pump test
- During training a part of the retaining wall at the pond collapsed and the pond has been taken out of service. The Conservation Commission is making up signs to keep people out for now and the duration of the pond project. The Conservation Commission is also marking trees with blue ribbon or paint to signify trees that will be removed during the pond project.
- Department is modifying the water tank carried on the Hum-Vee, and it will be useable for the fall fire season.
- We have had a few people inquire about joining the Fire Department.

8:00 pm End of Department Head meeting.

Chief Wilson asked for a non-public session to discuss a personnel matter.

Esposito motioned, seconded by Roberge to enter non-public session to discuss a personnel matter with Fire Chief Wilson. Roberge: yes, Quinlan: yes, Esposito: yes.

8:05 pm Board returned from non-public session.

Esposito motioned, seconded by Roberge to seal the minutes of said non-public session. All in favor.

- Board reviewed minutes of 8/7/17. Roberge motioned, seconded by Esposito to accept the minutes of August 7, 2017 as amended. All in favor.
- Reviewed a request from the Conservation Commission to appoint Arthur Rounds as an alternate to the CC. Roberge motioned, seconded by Esposito to appoint Arthur Rounds to the Conservation Commission as an Alternate. All in favor.
- Roberge asked the Board to appoint Rebecca Schwartz to the Historic District Commission as a full member. Esposito motioned, seconded by Roberge to appoint Rebecca Schwartz as a member of the Historic District Commission. Term to be determined at the first meeting of the HDC. All in favor.
- Board reviewed and signed two journal entries that are to record bad checks received.
- Board reviewed and signed the MS-1 Extension form. An extension is needed because the State of NH has not released utility values yet.
- Board signed the Anti-Fraud policy adopted 5/8/17.

Quinlan let the Board know that on September 18th there will be someone from the State presenting to the Selectmen the reasons to have a Heritage Commission rather than a Historic District Commission.

Roberge asked that before they do a presentation, can they send us some information so that we can start to think about whether we need this or not.

Quinlan said that Nancy Lynch would be able to get the information Roberge is looking for.

Quinlan told the Board that the Building Use Committee met last week to discuss finalizing the presentation that will be given to the Town. They will have the updated plans by September 21st, and will meet with the Board and any department heads interested on 9/25/17 in the Fire Station Meeting Room. The presentation to the Town in general will be on 10/19/17 in the MPR at MVVS.

Board set October 2, 2017 at 7:00 as the date for a public hearing on a weight limit posting for Beech Hill and Salisbury Roads. The signage will read: No through Trucks with GVW in excess of 26,000 lbs. This will allow all local deliveries, and ban all through trucks requiring a CDL to drive.

Roberge asked about the Independent Auditors' findings concerning the Town Treasurers' duties and responsibilities (elected position). Brown explained that year there is an adverse finding because there are only two people in the office to do all of the jobs. This sometimes makes it hard to get the separation of duties complete. The accounting software may allow for secure viewing. The auditors and staff have devised several work arounds that make the Selectmen part of the checks and balances that is acceptable to both the auditors and the Town, but there is still a statement in the audit that says that it could be done differently. Board curtailed the discussion until all 3 Board members could take the audit information home and read it thoroughly.

Roberge mentioned that the Historic District Commission was having their first hearing on Wednesday night for Frank Chadwick who wants to change the dormers on his home at 6 Francestown Tnpke.

8:55 pm As there was no further business before the Board, Roberge motioned, seconded by Esposito to adjourn. All in favor.

Respectfully Submitted,
Laurie M. Brown