

**MONT VERNON PLANNING BOARD**  
**Public Meeting Minutes**  
**January 8, 2019**

**AGENDA**

Times are approximate and subject to change without notice.

7:00pm Update: Master Plan Workgroup

8:00pm Town Center District

- Review recent use amendments
- Conditional use check list questions

8:45pm Other Business  
 Mail & Announcements  
 Review Minutes from 12/11/18

9:00pm Adjournment

**Seated:** Bill **McKinney**, John **Quinlan**, Charles **Baker**, Rebecca **Schwarz**,

**Present:** Steve **Bennett**, Eric **Will**

**Absent:** Chip **Spalding**, Bill **Johnson**, Dave **Hall**, Michelle **Riesselman**, Jim **Bird**

**7:00 PM – Update: Master Plan Workgroup**

**McKinney** called the meeting to order and had the Board stand for the Pledge of Allegiance. The Master Plan Workgroup update was tabled as the Board is waiting for information from **Johnson** who is away on business.

**7:10 PM – Town Center District**

**McKinney** is waiting to hear comment back from the NRPC regarding the Proposed District Regulations. The Board went over the Checklist. The intent of the Checklist is to determine whether the applicant would go for a Conditional Use Permit through the Planning Board or need to go to the Zoning Board for a Special Exception. **Schwarz** feels we should strike the question regarding an increase to traffic as it already asks if there will be a need for increased parking. The Board discussed possibly adding a few questions to the checklist:

- Will there be delivery trucks and if so the scheduled timing of deliveries?
- Will the business require state or federal licensing?
- Will there be signage?
- Will there be a need for a dumpster?

**Will** questioned what happened to the suggestion of the potential business needing to be owner occupied. It was discussed that the majority of the Board felt that was too overly restrictive. **McKinney** asked the Board to send any more changes and/or suggestions they may come up with.

**7:35 PM**

The Board reviewed the email sent from the NRPC regarding their Annual Forum on 2/21/19.

The Board reviewed the minutes from 12/11/18. **Baker** motioned to accept as written seconded by **Quinlan**. All were in favor, the motion passed.

**7:45 PM**

As there was no further business before the Board **Bennett** motioned to adjourn seconded by **Schwarz**. All were in favor, the motion passed.

Respectfully submitted,  
 Joan Cleary  
 MVPB Administrative Assistant