

# Meeting January 5th, 2022 Minutes

Monday, December 27, 2021 8:55 AM

Agenda:

## Call to Order:

Meeting Called to order at 7:00 by John Arico

## Attendance"

Joe Conrad  
Howard Brown  
Sean Mamone  
John Arico  
Laurie Brown  
Bill McKinney

## Attending Virtually

Robert Haynes  
Eileen Naber

## Representing Heritage Commission

Rebecca Schwartz

## Representing Recreation Commission

Heather Kennedy

## Representing the Fire Department:

Jay Wilson  
Randy Wilson

## Opening Public Comments:

No Comments from the public

## Heritage Commission Budget Review:

Increased the budget by \$1000.

Asking for \$15,000 to be added to the Heritage fund.

\$2,500 for Dues seminars and training - \$1,000 over last year.

Overspent last year. Due to subscription to Foundation Directory Online - provides access to funders for grants and philanthropists. Cost \$1,499 per year.

Other memberships - NHPA,

Already took on \$25,000 from LCHIP for the window project. Town has 2 years to spend this

Also working on a grant the Moose Plate program worth \$10,000.

Without having access to these other organizations, the only opportunities for grants are the Moose Plate program and the LCHIP program.

One of the things the commission is working on is a new needs assessment for the Town Hall. This is needed because the CP Williams report has been denied multiple times for grants because it is not grant focused and will also age out soon.

Sean: This town has not done a full engineering study of the Town Hall.

Rebecca disagrees - at the end of the CP Williams report is a statement saying all three buildings (Town Hall, McCollum, and the Library) are worth rehabbing.

Sean: Page 15 states that the engineer could not do a full study of the Town Hall.

Municipalities are required to have a 50% match for grants.

The heritage fund is going to be used to fund projects for which grants cannot be found.

Talking about Town Windows:

- \$25,000 from LCHIP

- \$10,000 from Heritage Commission Fund

- \$10,000 from Moose plates which doesn't require a match.

Cost of Window project is \$78,000.

Sean:

\$1,499 should be put under the Selectmen's Budget because it benefits all organizations and is not specific to Heritage commission

Unexpended fund balance: Selectmen want the money back to buy down the tax rate instead of putting into a revolving fund.

The funding of the Heritage Commission Fund is a budget line item instead of a warrant article. This started a few years ago, but there is no reason it cannot be a warrant article.

The historical resources survey is needed in order to develop a plan to decide which properties should be preserved.

Steve: Is there a plan to spend the money allocated for the historical resources survey?

What is your main project? Right now, community outreach?

Once the windows project is done, there will be a phased plan.

If we zero out the resource survey, that \$1,000 could be added to the Heritage Fund.

Much of the components of the survey could be done for free. Once that work is done, then a line item could be added to a future budget to complete the survey.

Bill: Can you explain 452082 - Town center improvements: increase from \$1,000 to \$2,300?  
A soccer goal was donated to the town. Decided to purchase matching nets.

Have there been any thought to reach out to other organizations to see if they have any spare nets in inventory?

Sean: Sports self-funding? Only thing this is used for is the exercise group. This is funded by dues from the participants.

Sean: Could a revolving fund be set up for this? This would be an accounting nightmare because salaries are paid out of this and that those salaries have to be paid out of the general fund.

Howard: What are the background checks? That was set up 2 years ago through the police department. Covers the cost of background checks for adults who will be working with youth. Hasn't been used for the last two years.

Steve: How much income came into the recreation department? We don't have that number right now.

Recreation hasn't increased anything in several years. Cost of items such a sport-a-potties have gone up. Also new fees have cropped up.

Why the big increase to compensation or pay: The director has taken on more responsibilities, such as setting up the ski program.

Steve: Suggestion to the Selectboard: Go through all stipends and see if they can be righted in some way, so that department heads do not have to justify their increased every year.

#### Review and Acceptance of Minutes from December 29th

Steve : Motion to accept minutes as written

Second: Bill

Minutes accepted with 1 abstention

#### Old Business:

Fire department engine usage

Based on 60 or 70 incidents:

As a 4 door Would engine 3 have gone first out 100% of the time

As a 4 door would engine 3 have gone second out 100% off the time

Did engine 3 respond to the incident 30% estimated.

Would engine 3 have responded if it was a 4 door 100% of the time

Howard: If you replace this vehicle, do you have to have all four seats filled before you can sent the truck out? No.

Truck stayed in the station 70% because it doesn't meet safety standards.

If we bond this, how much will it cost per year? Don't have exact numbers, but estimating \$65,000.

\$65,000 per year to replace a vehicle that currently spends 70% of the time in the station.

We are replacing this truck out of cycle, but it allows us to extend the cycle on the other engines.

Eileen has information that the capitol reserve does not have to wait until the last payment. Eileen will forward to Laurie. Still open

Would it make sense for the town to hire a part-time grants management person? What are other towns doing? Selectboard talked about it Monday night. Still talking about. Referred to selectboard.

New Business:

None

Closing Public Comment Period:

No members of public present

Adjournment:

Motion to adjourn: Steve

Bob Seconds

Meeting adjourned at 9:01 PM

Next meeting January 12th at the firehouse.