

TOWN OF MONT VERNON, NEW HAMPSHIRE

Application to the Planning Board

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Date received: _____ Received by: _____

This completed application form must be submitted not less than TWENTY (20) days prior to a regular meeting of the Planning Board (4th Tuesday of each month except December), in order to be placed on the agenda for that meeting.

Owner: _____ **Authorized representative:** _____

Address: _____ Address: _____

Phone: _____ Phone: _____

Description of Activity: _____

Zoning District _____ Tax Map Lot Number(s) _____

Road Name _____ Abutting Roads _____

Name of subdivision (if applicable) _____

Purpose of this application (check one)

- ☐ *Pre-application discussion (no notice required)*
- ☐ *Lot line adjustment which does not create buildable lot(s) (notify abutters, no public hearing needed)*
- ☐ *Lot line adjustment which creates buildable lot(s) (notify abutters and hold public hearing)*
- ☐ *Lot line merger which does not create a nonconforming lot (no notice required, PB approves & registers plat)*
- ☐ *Conventional subdivision creating _____ new residential lots (notify abutters and hold public hearing)*
- ☐ *Open space subdivision creating _____ new res. lots and _____ open space lot(s) (notify abutters and hold public hearing)*
- ☐ *Non-residential Site Plan Review (notify abutters and hold public hearing)*

Supply the name and business address of every engineer, architect, land surveyor, soil scientist, and wetland scientist whose professional seal appears on any proposal submitted to the board. Continue on another sheet as necessary.

Land Surveyor _____

Address: _____

Phone: _____ Fax: _____

Soils Scientist _____

Address: _____

Phone: _____ Fax: _____

Engineer _____

Address: _____

Phone: _____ Fax: _____

List names and addresses of all holders of conservation, preservation, or agricultural preservation restrictions.

Signature(s) of Owner(s): _____

List of Abutters

Include all owners of lots within 200 feet of boundaries of lots to be modified by this proposal. Addresses must be current to within 5 days of submission and include PO Box number or street and house number.

Lot. No.	Owner(s)	Address	Phone
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Application Fees, effective February 1, 2009

Description	Rate	Quantity	Total \$ Amount
Application Fee	\$50 / Application	_____	\$ _____
Lot Fee	\$65 / Lot	_____	\$ _____
Newspaper Notice	\$90 / Notice	_____	\$ _____
Recording Fees			
Basic Fee	\$30	_____	\$ _____
Recording Fee	\$30 per D-size Sheet	_____	\$ _____
TOTAL			\$ _____

Submit check, payable to Town of Mont Vernon, and completed application form in person or by mail to:

Administrative Assistant, Planning Board, P.O. Box 54, Mont Vernon, NH 03057 or submit in person to Planning Board Administrative Assistant Jessica Weisberg on Wednesdays between 9 AM and 11 AM at the Mont Vernon Town Hall. Postage will be assessed at the time of application submission and a separate check will be required.

RECEIVED: Date _____ Amount _____ Check # _____

Person Submitting _____ Person Receiving _____